

## City of Seward

### POSITION ANNOUNCEMENT

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The City of Seward is seeking applications from interested persons for the position described below. All applicants should deliver a cover letter, application for employment, and current resume to the Personnel Office at 410 Adams Street, Seward, Alaska 99664.

#### **OPERATIONS SUPERVISOR:**

This is a regular, full-time position with starting pay at \$28.93/hour (R20.5). This position assists the Utility Manager with the operations of the electric department to include, but not limited to, performing planning, organizing, directing, coordinating and controlling the activities of the electric department in accordance with established regulations, policies, plans, budgets and objectives.

#### **Qualifications/Requirements**

Skills in basic electrical engineering, project management, operation of power systems and utility construction techniques. Knowledge of electrical codes and standards. Experience in field engineering and inspection of electric utility construction. Capable of understanding engineering drawings, interpreting standard specifications and basic engineering manuals and performing basic surveys and staking. Computer skills in spreadsheets, word processing and computer aided drafting. Ability to communicate with utility personnel, electrical operations and construction crews as well as with customers. Knowledge of administration and accounting procedures. Knowledge of electric utility metering and appropriate applications.

#### **Education and/or Experience:**

- Preference given to a bachelor's degree. Closely related progressive job experience and specialized vocational training may substitute for a part of the educational requirements.
- Practical application of skills in a related type of organization for a minimum of five (5) years of progressive management for an electric utility including construction and maintenance of overhead and underground electric distribution lines, with three years supervisory experience is required.

Successful applicants must pass a background investigation and drug testing. Preference may be given to current City employees. A complete job description and employment application can be obtained from the City of Seward Personnel Office, 410 Adams Street, (907) 224-4074 or by emailing [tfoster@cityofseward.net](mailto:tfoster@cityofseward.net).

**The City of Seward is an Equal Opportunity/Affirmative Action Employer**