

CITY OF UNALASKA
JOB ANNOUNCEMENT
WE ARE AN EQUAL OPPORTUNITY EMPLOYER
IN HOUSE POSTING: January 26, 2017
TO THE PUBLIC: January 26, 2017

The Department of Public Safety is accepting applications for the position of: SENIOR FIRE CAPTAIN. Position open for applications until filled.

General Description: This professional position, under supervision of the Fire Chief, is responsible for the protection of life and property by performing fire fighting duties, administering emergency aid, mitigating hazardous materials, situations and performing fire prevention duties. Maintains Fire and EMS apparatus, equipment and facilities. Is responsible for oversight of Fire and EMS specific functions and for the supervision of two paid Fire Captain positions and two volunteer Fire Captain positions.

Examples of Work: Responsible for the administration and oversight of a volunteer/professional Fire and EMS operation. Responsible for conducting performance evaluations for the two paid Fire Captains. Functions in a supervisory EMT capacity in response to ambulance requests. Functions as Senior Firefighter/Command Officer in response to fire incidents. Plans, schedules, and develops programs, community education, first aid and CPR training; conducts and coordinates continuing education for ambulance volunteers. Maintains contact and cooperation with related agencies, associations, and organizations; attends related meetings; responsible for re-certification of ambulance service, and compliance with related laws. Assists the Fire Chief in the management of the Fire/EMS division. Performs other related duties as assigned.

Knowledge, Skills and Abilities: Knowledge of firefighting and EMS procedures, practices and techniques. Working knowledge of the operations and basic repair of rescue equipment. Ability to teach topics such as Basic Life Support (or equivalent), EMT, Firefighter courses and HazMat courses. Must be able to communicate medical treatment to others in writing and verbally. Ability to perform EMT functions in adverse conditions. Ability to establish and maintain productive working relationships with staff, the public, vendors and agencies. Proven strong organizational and people skills. Working knowledge of personal computers, word-processing, and database software (Microsoft Office Suite). Working knowledge of office practices, procedures and equipment including emergency radio system.

Education and Experience: High school diploma or GED equivalency. College level course work preferred. Minimum of 3 years' experience as a certified EMT I or National Registry EMT or higher in the pre-hospital provider field. Three years of experience with a paid and/or volunteer fire department as a fire fighter. One year of experience as a volunteer Fire Department's or EMS agency's Training Officer and experience supervising volunteers is preferred. EMT III certification and 5 years' experience as a certified Fire Instructor I preferred.

Licenses and Special Requirements: Valid Alaska driver's license or ability to obtain one. IFSAC or Alaska Firefighter I certification. Alaska EMT I Instructor certification must be obtained within one year of employment. Position requires periods of being on call 24 hours per day. EMT functions frequently performed in inclement weather. Position is subject to pre-employment and random substance abuse testing.

To Apply: Please submit a City of Unalaska application, an authorization to release information form, a resume, and a document that best represents your writing abilities. A complete job description, and required forms are available at City Hall, by calling HR at 581-1251, or by downloading at www.ci.unalaska.ak.us. Return completed application materials to HR in City Hall or by one of the following methods: Mail to P.O. Box 610, Unalaska, AK 99685; e-mail to kstiles@ci.unalaska.ak.us; or fax to 907-581-4469.

**Pay range: Union position
\$32.12-\$34.07 per hour**

Regular Full Time. Excellent benefits