



# KETCHIKAN GATEWAY BOROUGH

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[www.kgbak.us](http://www.kgbak.us)

OFFICE OF HUMAN RESOURCES

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## POSITION RECRUITMENT

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### **Ketchikan Gateway Borough Borough Attorney**

**Summary:** The Borough Attorney performs complex executive and professional level work as the chief legal advisor to the Mayor and Assembly, Borough staff and to various boards and the Planning Commission. The Borough Attorney is appointed by, serves at the pleasure of, and reports directly to the Mayor and Assembly. This position requires a highly experienced executive level attorney. The Borough Attorney supervises Law Department staff and is responsible for planning, developing, implementing and evaluating the Borough's legal efforts as directed by the Assembly.

Alaska experience and knowledge is preferred. The Borough Attorney must be an assertive, intelligent person who is a good listener. The Attorney must be able to express ideas and relate information clearly and effectively and provide objective advice about controversial matters. The Attorney must practice public openness and process and be of unquestioned personal and professional integrity. The Attorney must project a professional presence in manner, appearance, and behavior and be willing to devote substantial amounts of time to meetings and activities occurring beyond normal business hours. The Attorney must be comfortable working in a single attorney office .

**Education/Experience:** Graduate of an accredited law school and four years of experience in the area of public or municipal law. Must be licensed to practice law in the State of Alaska. If not already licensed, must be eligible to be licensed and must obtain a license within 6 months of hire.

**To Apply:** For job description and application, visit the Borough website at: [www.kgbak.us/humanresources](http://www.kgbak.us/humanresources)

Inquiries may be directed to Assistant Borough Manager, Deanna Thomas at [deannat@kgbak.us](mailto:deannat@kgbak.us), 907-228-6633 or Human Resources Administrator, Karolyn Hallmann at [karolynh@kgbak.us](mailto:karolynh@kgbak.us), 907-228-6672.

**Salary:** \$120,000-\$140,000 DOQ plus excellent benefits package.

The Ketchikan Gateway Borough is an EOE.