



JOB ANNOUNCEMENT

PUBLIC WORKS & ENGINEERING DIRECTOR

PARTIALLY EXEMPT FULL-TIME POSITION

40 hours per week

\$112,049.60 - \$119,600.00 Annually (DOQ)

The City & Borough of Juneau, Alaska, is now accepting applications for the Public Works & Engineering Director!

Are you a strategic thinker with excellent analytical skills?

Are you highly skilled at presenting complex information in an understandable manner to the public?

Do you enjoy implementing new programs to increase operational efficiencies while providing quality public service?

Are you calm and enthusiastic, a good listener, and an excellent mentor?

Are you interested in a leadership position where you have the leeway to exercise independent judgement and initiative?

If you answered yes to the questions above, you may be the right candidate to become the next Public Works & Engineering Director for the City and Borough of Juneau.

The City and Borough of Juneau (CBJ) is the major population and economic center in southeastern Alaska and the capital of the state. The City is located in an extremely beautiful setting on Alaska's Inside Passage, surrounded by tree-covered mountains in the middle of the largest temperate rain forest in North America. The CBJ encompasses an area of 3600 square miles and has a population of 30,000. Juneau is not on a highway system and is only accessible by air and by the Alaska Marine Highway system.

The City and Borough of Juneau is seeking an individual to lead an interdisciplinary team with broad responsibilities. Department activities include the planning, design, and construction of the municipal capital improvement program for streets, water and wastewater utilities, schools, recreation facilities & a wide variety of public facilities, maintenance of streets and potable and waste water utilities, operation of a transit system, operation of municipal recycling, hazardous waste and junk vehicle programs and operation of a fleet maintenance program.

The successful candidate will have expert level knowledge in management theories, principles and techniques, and the organization and administration of public works agencies. In addition, the successful candidate will possess strong oral and written communication skills, be skilled in building and maintaining effective working relationships with government officials and special interest groups, be able to resolve conflict and build consensus where there are differing opinions and interests, have a strong history of developing and implementing new programs or services to increase operational efficiencies, and the ability to lead a team of professional staff in delivering excellent services to the community we serve.

CONTINUED ON BACK SIDE

Desired Qualifications

The successful candidate will have a Bachelor's Degree from an accredited college or university in Business Administration, Public Administration, Engineering, Environmental Science or a closely related field. In addition, candidates should have a minimum of five years of experience in the planning, construction, maintenance, or operations of public facilities, utilities, or transportations systems. At least three years of this experience must have been at a managerial level and must have included responsibility for supervising professional level staff. Registration as a Professional Engineer is highly desirable.

Special Note: The successful candidate must be able to travel to various locations within the City and Borough of Juneau to meet program needs and to fulfill the job responsibilities. When driving on City business, maintenance of a valid Alaska driver's license and satisfactory driving record is required.

Compensation Package

Starting salary is \$112,049 - \$119,600, DOQ. In addition, the CBJ has a generous benefits package that includes: 12 paid holidays, 26 days of personal leave the first year, exceptional health and wellness benefits, and participation in the State of Alaska Public Employee Retirement System. Both salary and leave accrual are subject to regular increases based on service with the organization.

For more information about this position, or the City and Borough of Juneau, please contact:

Dallas Hargrave
Human Resources & Risk Management Director
Dallas.Hargrave@juneau.org
(907)586-0225

Note: The Public Works & Engineering Director is within the partially exempt service and serves at the pleasure of the City Manager. Applications received are subject to public disclosure.

CLOSING DATE

A completed CBJ application, form # P001, must be received by the Human Resources & Risk Management Department. **This announcement remains open until filled. Applications will be reviewed beginning Monday, February 5, 2018.**

WHERE TO APPLY

Mail completed application to:

City and Borough of Juneau
Human Resources & Risk Mgmt. Department
155 South Seward St.
Juneau, Alaska 99801
<https://beta.juneau.org/human-resources>

OR

Visit our website below for instructions on how to submit applications via email:

<https://beta.juneau.org/human-resources/employment-opportunities>

Drop off completed application to:

City and Borough of Juneau
Human Resources Risk Mgmt. Department
107 Municipal Way, Suite 101
Juneau, Alaska 99801

OR

Fax completed application to:

(907) 586-5392

THE CITY AND BOROUGH OF JUNEAU IS AN EQUAL OPPORTUNITY EMPLOYER