



City and Borough of Sitka

Coast Guard City, USA

Human Resources

100 Lincoln Street • Sitka, Alaska 99835

Phone: (907) 747-1816 email: hr@cityofsitka.org fax: (907) 747-1846

SITKA PUBLIC LIBRARY - ADULT SERVICES LIBRARIAN - \$18.00 to \$21.28/hr DOE.

Serves as an immediate contact point for Library patrons and provides staff support in the use of library services; leads library electronic services; organizes adult programs; performs related work as required.

The principal function of an employee in this class is to provide information to the public on Library services and perform special projects in support of Library activities including, but not limited to programming and electronic resources. This employee develops and implements innovative online content in support of library outreach and under general direction, coordinates selection, licensing, and implementation of electronic resources. This employee takes a lead role to plan, develop, and implement educational and outreach programs for staff and public about Library services; evaluates program outcomes and other related Library projects. The work is performed under the direct supervision of the Library Director but considerable leeway is granted for the exercise of independent judgment and initiative. An employee in this class performs the duties of other employees in the Sitka Public Library as required or as assigned by supervisory personnel. The nature of the work performed requires that an employee in this class establish and maintain effective working relationships with other Department and City employees, and the public. The principal duties of this class are performed in a public library environment and may require working evenings and weekends as needed. An employee in this class may perform any additional duties as assigned.

Graduation from an accredited college or university with a Master's Degree in Library or Information Sciences; **or** any equivalent combination of experience, education and training which provides the knowledge and abilities necessary to perform the work; **or** considerable experience using basic research techniques, library sciences and other related fields.

Application and job description available at www.cityofsitka.com or at City and Borough Offices, 100 Lincoln Street, Rooms 102 and 300, Sitka, AK 99835. Please call 747-1816 or hr@cityofsitka.org with any questions. Application deadline at 4:00 p.m. on Wednesday, April 11, 2018. EOE