



JOB ANNOUNCEMENT

COMMUNITY DEVELOPMENT DIRECTOR

PARTIALLY EXEMPT FULL-TIME POSITION

40 hours per week

\$104,956.80 - \$123,385.60 Annually (DOQ)

Are you a strategic thinker with excellent analytical skills?

Are you highly skilled at presenting complex information in an understandable manner to the public?

Can you articulate a realistic community vision that balances progress with the preservation of valued assets?

Are you calm and enthusiastic, a good listener, and an excellent mentor?

Do you make well-reasoned decisions based on analysis of code and policy?

If you answered yes to the questions above, you may be the right candidate to become the next Community Development Director for the City and Borough of Juneau!

The City and Borough of Juneau (CBJ) is the major population and economic center in southeastern Alaska and the capital of the state. The City is located in an extremely beautiful setting on Alaska's Inside Passage, surrounded by tree-covered mountains in the middle of the largest temperate rain forest in North America. The CBJ encompasses an area of 3600 square miles and has a population of 30,000. Juneau is not on a highway system and is only accessible by air and by the Alaska Marine Highway system.

The City and Borough of Juneau is seeking an individual who has a successful history of running an interdisciplinary team charged with comprehensive community planning, assuring public safety through the application and enforcement of building codes, and successfully assisting our community partners in balancing development needs and quality of life.

The successful candidate will have expert level knowledge in community planning, a keen interest in applying best practices in urban development to the unique challenges and opportunities found in our community, possess strong oral and written communication skills, be skilled in building relationships with all aspects of the community, be able to resolve conflict and build consensus where there are differing opinions and interests, provide support and expertise to the Planning Commission, have a strong history of interpreting and applying building and land use codes, and lead a team of professional staff in delivering excellent services to the community we serve.

Desired Qualifications

The successful candidate will have a Bachelor's Degree in Public Administration, Planning, Geography, or a related field. A related Master's degree is desirable. In addition, candidates should have a minimum of three years of progressively greater management experience, preferably in a municipal or county environment. AICP certification is a plus.

CONTINUED ON BACKSIDE

Special Note: The successful candidate must be able to travel to various locations within the City and Borough of Juneau to meet program needs and to fulfill the job responsibilities. When driving on City business, maintenance of a valid Alaska driver's license and satisfactory driving record is required.

Compensation Package

Starting salary is \$104,956.80 - \$123,385.60, DOQ. In addition, the CBJ has a generous benefits package that includes: 12 paid holidays, 26 days of personal leave the first year, exceptional health and wellness benefits, and participation in the State of Alaska Public Employee Retirement System. Both salary and leave accrual are subject to regular increases based on service with the organization.

For more information about this position, or the City and Borough of Juneau, please contact:

Dallas Hargrave
Human Resources & Risk Management Director
Dallas.Hargrave@juneau.org
(907) 586-0225

Note: The Community Development Director is within the partially exempt service and serves at the pleasure of the City Manager. Applications received are subject to public disclosure.

Closing Date

A completed CBJ application must be received by the Human Resources & Risk Management Department. **This announcement remains open until filled. Applications will be reviewed beginning Monday, March 12th, 2018.**

WHERE TO APPLY

Mail completed application to:

City and Borough of Juneau
Human Resources & Risk Mgmt. Department
155 South Seward St.
Juneau, Alaska 99801
<https://beta.juneau.org/human-resources>

OR

Visit our website below for instructions on how to submit applications via email:

<https://beta.juneau.org/human-resources/employment-opportunities>

Drop off completed application to:

City and Borough of Juneau
Human Resources Risk Mgmt. Department
107 Municipal Way, Suite 101
Juneau, Alaska 99801

OR Fax completed application to:
(907) 586-5392

THE CITY AND BOROUGH OF JUNEAU IS AN EQUAL OPPORTUNITY EMPLOYER