

City of Valdez—Assistant City Manager

The City of Valdez is looking for a dynamic professional who can appreciate working in an environment of unparalleled natural beauty and who can take advantage of the fabulous outdoor activities and quality of life a small rural Alaskan community can offer. This Director is a critical member of the City's progressive executive level management team.

This position assists the city manager with all functions and requirements of city administration; manages the city's grant program; coordinates the city-wide Emergency Management function; and conducts special projects as assigned. This position, as directed by the City Manager, may act as liaison to City Council, commissions, employee and citizen group discussions and meetings and assumes role of Acting City Manager when assigned.

Minimum qualifications:

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This is a full-time, FLSA exempt position working a minimum of 40 hours per week. Salary range: \$92,365-102,352 – DOE/DOQ – with an excellent benefit package to include retirement plans, PTO, affordable health insurance, wellness program, and other executive level incentives.

Applications and full job description are available on the City of Valdez website (<http://www.ci.valdez.ak.us/>) or by calling 907-835-4313. Please send a completed application, letter of interest, and resume to Human Resources, City of Valdez, P.O. Box 307/212 Chenega Ave, Valdez, Alaska, 99686. Incomplete application packages will not be considered.

Position is open until filled; review of candidates will begin **July 27, 2018**.

The City of Valdez is an Equal Opportunity Employer.