



# City and Borough of Sitka

*Coast Guard City, USA*

Human Resources

100 Lincoln Street • Sitka, Alaska 99835

Phone: (907) 747-1816 email: [hr@cityofsitka.com](mailto:hr@cityofsitka.com) fax: (907) 747-1846

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**CITY AND BOROUGH OF SITKA POLICE DEPARTMENT - DISPATCH AND RECORDS CLERK** – Police Department establishing a hiring list – F/T with benefits, including 100% employer-paid health benefits (medical, dental and vision) for employee and dependents, starting wage: \$19.98/hr DOE. No serious criminal record, high school diploma or GED, ability to type 35 WPM. Selection process includes testing and background check.

On-site view of job specifications encouraged and can be scheduled by contacting Lyn at 747-3245. For complete job description and application [www.cityofsitka.com](http://www.cityofsitka.com). Call 747-1816 or email [hr@cityofsitka.org](mailto:hr@cityofsitka.org) with any questions. **Review of Applications will be on August 13, and August 30, 2018.** Open until filled. EOE.