

City of Seward

POSITION ANNOUNCEMENT

The City of Seward is seeking applications from interested persons for the position described below. All applicants should deliver a completed application, resume and cover letter indicating their interest to the City of Seward Personnel Office or via HR@cityofseward.net. The position will remain open until filled.

The City of Seward is hiring an **Information and Technology (I.T.) Manager**. This is a regular, full-time position with benefits, and starting pay of \$28.81/hr (Range 20.0). This position is responsible for the overall operation, management, and control of computer resources for City government. Responsible for evaluation, development, implementation and coordination of complex systems on the City's computing network. Develops documentation, trains staff: and performs systems monitoring and management. Responsible for day-to-day support, operation and various planning aspects of the City's computing network.

Education and Experience required:

Bachelor's degree in a related field or a combination of related education and additional experience over the minimum requirements set forth below. CompTIA A+ Certified Professional. CompTIA Network+ Certified Professional. Must have at least two years of experience in a computer/network support function and at least one year of experience in network administration, including configuration and troubleshooting of routers, switches and network wiring. A degree or certification in management of network systems or related fields may be substituted for one year of experience if it is relevant to software and operating systems used by the City (e.g: NorthStar, Laserfiche, Microsoft Exchange Server). Administrative level experience with varying Social Media platforms. Must have experience in configuration of hardware, operating systems and security components of a network. Employee must possess a valid, Alaska driver's license.

Successful applicants must pass a background investigation and drug testing. A complete job description and employment application can be obtained from the City of Seward Personnel Office, 410 Adams Street, (907) 224-4074 or by emailing HR@cityofseward.net. Position open until filled.

The City of Seward is an Equal Opportunity/Affirmative Action Employer