

CITY OF UNALASKA  
Department of Public Utilities

**JOB ANNOUNCEMENT**

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER**

*The City of Unalaska is an Employer of National Service and encourages AmeriCorps, Peace Corps and other national service to apply.*

IN HOUSE POSTING: November 2, 2018

TO THE PUBLIC: November 2, 2018

Department of Public Utilities is accepting applications for the position of: **Solid Waste Operations Supervisor**. Position is open applications until December 17, 2018.

**GENERAL DESCRIPTION:** This position manages and serves as a working supervisor for the City's Solid Waste Utility. The employee directs and supervises operations, maintenance and construction and performs planning and administrative duties.

**EXAMPLES OF WORK:** Assigns daily tasks to be performed at the landfill and baler facility. Maintains records of all daily, weekly, monthly and yearly landfill activities. Collects quarterly samples for ground and surface water. Writes specifications, arranges for purchases, sets up and maintains inventory for tools, equipment and spare parts. Directs and assists with the training of solid waste personnel. Performs necessary landfill, baler and other operational duties and facility maintenance as required. Administers recycling, household hazardous waste and other programs as needed. Assists in budget preparation for the landfill/baler facility operation and monitors budget.

**KNOWLEDGE, SKILLS AND ABILITIES:** Thorough knowledge of solid waste disposal systems; and the occupational hazards and safety precautions applicable to the work. General knowledge of rules, regulations and policies regarding solid waste system operations. Skill in operation of tools and equipment used at facility. Ability to understand construction plans and specifications; conduct scientific tests; maintain facility records and to write reports. Ability to supervise various work crews.

**EDUCATION AND EXPERIENCE:** High school diploma or equivalent. Certified as a Manager of Landfill Operations (MOLO) and 5 years of experience relating to landfill or solid waste facility operation, construction, repair and/or maintenance, including the operation of related equipment, at least two of which include supervisory duties preferred. Other combinations of education and experience which would provide the knowledge, skills and abilities listed will be evaluated on an individual basis.

**LICENSES AND SPECIAL REQUIREMENTS:** A valid Alaska Commercial Driver's License Class B with N endorsement required. Employee is frequently exposed to offensive odors and noise and is occasionally exposed to hazardous materials. As a condition of employment, employee will be subject to future periodic drug and alcohol tests on a random basis. Willingness to work outside in inclement weather. Sometimes may be required to work in darkness. All required certifications and licenses must remain current for the duration of employment.

**TO APPLY:** Please submit a City of Unalaska application packet, and a CDL supplemental application. Job description and necessary forms are available at City Hall, by calling Administration at 581-1252, or by downloading at [www.ci.unalaska.ak.us](http://www.ci.unalaska.ak.us). Return completed applications to Administration in City Hall; by mailing to P.O. Box 610, Attn: Administration, Unalaska, AK 99685; email to [mmurdock@ci.unalaska.ak.us](mailto:mmurdock@ci.unalaska.ak.us).

**UNION POSITION: \$38.15-\$39.69 per hour**  
**Regular / Full-Time Position**

Must present work authorization identification within 3 days of hire (INS requirement).  
All applications will be kept on file for 90 days.