



ASSOCIATE PLANNER

The Kodiak Island Borough is accepting applications for the regular, full-time position of Associate Planner in the Community Development Department. This is a non-exempt, union position.

KODIAK

Situated in the northern Gulf of Alaska, just east of the Alaska Peninsula, Kodiak is the second largest island in the United States. The Kodiak Island Archipelago is home to about 13,000 people, who celebrate their multicultural community. Despite the island's isolation, residents enjoy a cosmopolitan lifestyle. Activities include the best in outdoor sports and recreational opportunities with access to secluded beaches; extensive wilderness trails; and easy mountain hikes. Downtown offers retail and coffee shops; restaurants and museums; and one of Kodiak's two scenic boat harbors. Commercial fishing; seafood processing; logging; recreational hunting and fishing; tourism and government make up the economy of Kodiak. The island boasts the nation's largest Coast Guard base; a commercial rocket launch facility; one of the largest Travelifts in the world; and six newly installed wind turbines on Pillar Mountain, overlooking beautiful Kodiak City.

The Kodiak Island Borough was incorporated on September 24, 1963 and is a second-class Borough with a manager form of government. The Borough has six departments and 44 full-time employees. Under the direction and leadership of the Borough Manager, the departments of the Kodiak Island Borough administer quality, cost-effective services to the citizens of Kodiak. Municipal powers include area-wide education; taxation; planning; health; non-area-wide parks and recreation; solid waste; economic development; building inspections; service areas; and fire and emergency services.

POSITION OVERVIEW

The Community Development Department is responsible for a number of borough functions, the four primary functions being: administration of the Borough's zoning and land use regulations, administration of the Borough's subdivision/platting regulations, short- and long-term planning on both an areawide and non-areawide basis, and the provision of technical expertise and administrative support to Borough boards and committees.

This position is part of the Community Development Department team and is one of the department's two planners. The position responds to inquiries regarding zoning, subdivision and real property codes, adopted plans, and other technical planning information; provides technical guidance and assistance in the issuance of required permits and the submission of applications for land use actions; performs analyses and other associated Planning & Zoning Commission, Parks & Recreation Committee, and Local Emergency Planning Committee activities; and participates in the development and implementation of various plans/grants. The position also provides technical advice and recommendations to the Manager, Assembly, Borough Committees, and advisory boards.

QUALIFICATIONS

Bachelor's Degree in Planning and three years of community development planning experience; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

The successful candidate will possess knowledge of applicable Federal, state and local laws, codes, regulations and/or ordinances; planning and zoning principles; research methods; civics and public administration processes; and basic environmental, social and economic planning concepts and techniques; excellent community and interpersonal skills; and the ability to present and speak in public.

SALARY

Salary Range: \$32.55 - \$43.77 per hour, DOQ.
Excellent benefits package.

APPLICATION PROCESS

Complete job description and Borough application (required) may be obtained through Kodiak Job Center, 211 Mission Road, Suite 103, Kodiak, Alaska 99615, (907) 486-3105, or from the Borough website at www.kodiakak.us. Position is open until filled, however early application is encouraged as the first application review is scheduled for the week of January 28, 2019.

THE KODIAK ISLAND BOROUGH IS AN EQUAL OPPORTUNITY EMPLOYER