

## CITY OF SEWARD POSITION ANNOUNCEMENT

### SPORTS & RECREATION COORDINATOR

The City of Seward is seeking applications from interested persons for the position of Sports and Recreation Coordinator. This is a regular, full-time position, with benefits, starting at \$17.94/hr (R10.0A) DOE. The position will remain open until filled.

This position is responsible for management of the Sports & Recreation Division programs within an intense, varied, two-year learning curve. Develops and plans activities, assists in marketing and coordinates programs such as gymnasium activities, weight rooms, racquetball, adult and youth sports leagues and tournaments (including basketball, volleyball, wallyball, soccer and others,) races and events. Coordinates and assists with Special Events and programs such as pumpkin prowling, diaper derby, Bike Safety Rodeo, etc. Serves as the City's representative managing public use provided through the AVTEC Gym. Leads the work of seasonal employees, volunteers and contractors who provide above and similar programs. May cross-train within the Teen & Youth Center and Rec Room Division, and may cross-train with Parks Maintenance & Campgrounds Divisions.

Successful applicants must pass a background investigation and drug testing. Preference may be given to current City employees. A complete job description and application can be obtained from the City of Seward Personnel Office, 410 Adams Street, (907) 224-4074 or by emailing [HR@cityofseward.net](mailto:HR@cityofseward.net).

The City of Seward is an Equal Opportunity/Affirmative Action Employer.