

## CITY OF SEWARD POSITION ANNOUNCEMENT

### Teen REC Room Coordinator

The City of Seward is seeking applications from interested persons for the position of Teen Recreation Room Coordinator. This is a regular, full-time position, with benefits, starting at \$17.06/hr (R 9.0 A). The position will remain open until filled.

This position is responsible for the management of the Teen Recreation Room or TRR Division. With supervision, develops, markets, coordinates and supervises programs such as dances, games, special events, hikes, picnics, board games and fieldtrips. Manages a small snack room. Assists with coordinating teen volunteers for races and similar events. Coordinates and assists with Special Events and programs such as pumpkin prowls, diaper derby, egg hunts, Bike Safety Rodeo, etc. Leads recreation for youth, teens and adults such as arts and crafts. Supervises Leadership Council. Will cross-train within the Teen & Youth Center and may cross-train with Sports & Rec &/or Parks Maintenance & Campgrounds Divisions.

Successful applicants must pass a background investigation and drug testing. Preference may be given to current City employees. A complete job description and application can be obtained from the City of Seward Personnel Office, 410 Adams Street, (907) 224-4074 or by emailing [HR@cityofseward.net](mailto:HR@cityofseward.net).

The City of Seward is an Equal Opportunity/Affirmative Action Employer.