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## *Bristol Bay Borough*

### FINANCE DIRECTOR

Exempt – full time position. Salary range \$89,068 to \$135,000; starting salary DOQ/E. Relocation expenses available. Housing not provided. Residence in the Borough preferred but xx weeks on / xx weeks off possible.

The Bristol Bay Borough (BBB) is the unique, beautiful and dynamic center of the world's largest Red Salmon fishing industry. <http://www.bristolbayboroughak.us/index.php> BBB is seeking a visionary and collaborative leader to become its next Finance Director. Situated in the Bristol Bay region, about 300 miles southwest of Anchorage, BBB is the first borough to be established in Alaska, and is home to the International Port of Naknek. The Port was third most valuable in the nation for the size and value of its commercial seafood catch in 2017 (most recent data). BBB is home to a winter population of 900 creative, friendly, industrious people who enjoy excellent schools, low crime and excellent sport hunting and fishing. The Borough population grows to about 13-15,000 during the summer commercial fishing season and maintains commensurate infrastructure and scalable Borough services.

BBB is a well-financed and professionally managed organization, staffed by talented, hardworking and successful people. It is governed under the Assembly-Manager form, with an elected Mayor and Assembly and an appointed professional Borough Manager. The Finance Director reports to the Borough Manager and is responsible for leading and managing the Borough's Department of Finance. Department functions include accounting, treasury, budget, payroll, utility billing, and tax systems. BBB's total budget, including proprietary funds, is approximately \$25 million.

The successful candidate will have the following minimum qualifications and experience:

**Education:** Bachelor's degree or higher from an accredited college or university with major course work in accounting, business administration, finance or a related field, or commensurate accounting, finance officer, business, and supervisory experience, preferably in a governmental or public agency setting, or a combination thereof. A graduate degree in finance, business or public administration is desirable and may be substituted for an equivalent number of years of experience. • Five years of progressively responsible experience in financial management, including five years in a supervisory capacity. Municipal financial management experience strongly preferred. • Alaska CPA license (or the ability to obtain) preferred. • Strong analytical, leadership, interpersonal, communication, team-building and presentation skills essential. • Experience with fixed asset accounting, grant administration, process improvement, utility

management and collective bargaining desirable. Experience with CASELLE, IRIS, Alaska Budget System (ABS) or similar finance/accounting databases preferred.

Attractive benefits package including health insurance (medical, dental, vision, audio) at no cost to employees and dependents, and participation in the Alaska Public Employees' Retirement System (PERS). Alaska does not currently have a state income tax. The full position description is available at <http://www.bristolbayboroughak.us/information/jobs.php>

Apply by email with the Borough Employment application, resume, cover letter and contact information for three (3) professional references to the attention of Sherry Tibbetts, Borough Clerk, [stibbetts@bbbak.us](mailto:stibbetts@bbbak.us). Tel:907.246.4224 extension 308. The application deadline is April 15, 2019 and then, if necessary, it is a rolling-application period until filled.