

City of Seward
POSITION ANNOUNCEMENT

The City of Seward is seeking applications from interested persons for the position described below. All applicants should turn in a completed application for employment, resume and cover letter to the City of Seward Personnel Office. This position will be open until filled.

Parks & Campgrounds Operations Supervisor

This is a regular full-time position with benefits, with starting pay of \$23.55/hr (R15.5A) dependent upon experience. Plans, organizes, supervises and participates in the work of the park maintenance and campground management staff, performing a wide variety of tasks in maintenance, repair, preparation, installation and construction of parks, playgrounds, play fields and equipment. Responsible for the supervision of obtaining voluntary compliance of park and campground regulations from campground patrons, collecting, recording, depositing camping fees from pay stations in public camping areas, writing and issuing camping receipts for unpaid nights, and collecting and recording campground exit surveys. In addition, during the winter months, this position is responsible for snow removal in public places and provides support to public works and facility maintenance.

SPRD is seeking a proven and quality leader to continue to move the Parks Maintenance and Campgrounds Division into the direction of the City's Comprehensive Plan and Strategic Plans, as mandated by the City Council. Seeking a positive, team-player with ability to manage many, diverse types of work activities, projects and seasonal employees, especially during the spring through summer seasons.

Education and/or Experience:

High school diploma or general education degree (GED) and two years of experience as a construction or building maintenance worker, including not less than one year in a lead or supervisory capacity or in parks and recreation, landscape architecture, engineering, or forestry may be substituted for the non-supervisory work experience. In addition, must have two-years of experience in campground operations work. Must have experience in planning, directing or organizing campground or maintenance activities.

Successful applicants must pass a background investigation and drug testing. Preference may be given to current City employees. A complete job description and employment application can be obtained from City of Seward Personnel Office, 410 Adams Street, (907) 224-4074 or by emailing HR@cityofseward.net .

The City of Seward is an Equal Opportunity/Affirmative Action Employer.