JOB ANNOUNCEMENT
PUBLIC WORKS GROUNDSKEEPER

The Municipality of Skagway is accepting applications for the position of Groundskeeper. This is a seasonal position working 32-40 hours per week with some overtime possible. The term of employment may begin as early as March 2, 2020 and will not extend beyond October 30, 2020.

WAGE RANGE: Grade 10, Step One-Entry level wage - $16.43 per hour. This position is not eligible for benefits.

DUTIES: The Groundskeeper will work under the direction of the Lead Groundskeeper and the Public Works Director and will perform a variety of tasks related to the operation and maintenance of Municipal buildings, grounds and trails.

Principle duties include but are not limited to the following:
- Manual labor requiring the use of hand and power tools.
- Operation and maintenance of machinery such as lawn mowers and chain saws and other equipment.
- Perform basic carpentry, painting, plumbing and a variety of general maintenance skills.
- Keep buildings in clean and orderly condition.
- Perform heavy cleaning duties, such as cleaning floors, lavatory fixtures, washing walls and glass, and removing rubbish.
- Help with construction and maintenance of trails

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: The Municipality seeks applicants that have experience with the following:
- Experience in grounds and facility maintenance.
- Ability to operate and maintain maintenance equipment.
- Ability to solve problems creatively and to work independently with minimal supervision.
- Holds Valid Alaska Motor Vehicle Driver’s License.
- Physical ability to lift heavy loads and perform maintenance in all weather conditions.

Applicants must submit a completed Municipality of Skagway application form to the Borough office at the address above. This position is open until filled. Contact the Borough office at the phone number above or by email at m.gihl@skagway.org for an application or further information. The application can also be downloaded from the website at www.skagway.org.

The Municipality of Skagway is an equal opportunity employer.