

ARSSTC BOARD MEETING

Teleconference
December 18th, 2019

Board Members Present:

Jeff Rogers, Finance Director, City & Borough of Juneau
Brandi Harbaugh, Finance Director, Kenai Peninsula Borough
Stephanie Queen, City Manager, City of Soldotna
Troy Tankersley, Finance Director, City of Wasilla
Mike Tvenge, City Manager, City of Kodiak

Others Present:

Sean Kelly, Kenai Peninsula Borough
Ruben Duran, Ketchikan Gateway Borough
Teresa Bowen, City & Borough of Juneau
Clinton Singletary, City & Borough of Juneau
Terry Eubank, City of Kenai
Glenn Brown, Ketchikan Gateway Borough
Nils Andreassen
Dawn Wesley

I. Call to Order

President Rogers called the December 18th, 2019 Alaska Remote Sales Tax Committee Board meeting to order at 9:03a.m.

II. Approval of November 18th, 2019 Minutes

The Board agreed to wait until the next board meeting to approve minutes from November 18th, 2019.

III. Remote Sales Tax Code

See amended agreement which is attached to the minutes.

IV. AML/Commission Agreement

See amended agreement which is attached to the minutes.

V. Ratification of MUNIRevs contract

Discussion ensued on the MUNIRevs contract. President Rogers asked for a motion to approve the ratification of the MUNIRevs contract. M/S: Harbaugh/Tankersley. Motion passed.

VI. Ratification of TTR contract

Discussion ensued on the TTR contract. President Rogers asked for a motion to approve the ratification of the TTR contract. M/S: Tankersley/Tvenge. Motion passed

VII. Designate hiring committee

President Rogers will chair the committee and other hiring committee members will be determined later.

VIII. Approval of the FY20 Budget

The board appointed a finance committee. Members will be Brandi, Cynna and others will be determined later. Committee members will produce financial policies and procedures along with reviewing and approving the budget.

IX. Upcoming Meetings

- Friday December 20th, 2019 – 1p.m. – Code work session
- Monday December 23rd, 2019 – 1p.m. – Code and Agreement
- Every other week

X. Adjournment

President Rogers adjourned the Alaska Remote Sales Tax Committee Board meeting.

Respectfully submitted, Dawn Wesley, Sales Tax Program Manager

Approved

Cynna Subatayo
