January 10, 2020

CITY AND BOROUGH OF SITKA - APPRAISER - $26.00 to $29.00/hour  DOE/Q

Assist the Assessor in the overall appraisal process including support for the valuation of all property within the City and Borough of Sitka for tax assessment purposes, and presentation of such information at appeal hearings. Appraiser learns and applies traditional and mass-appraisal techniques through formal education, on-the-job training, or appraisal assignments as necessary. Technical work is performed under general supervision of the Assessor.

Required Special Qualifications:  High school diploma or GED; possession of driver’s license issued by the State of Alaska; and obtain/maintain Level II Alaska Association of Assessing Officers certification.

ACCEPTABLE EXPERIENCE AND TRAINING:

EITHER:

1. Two (2) years of experience in an appraisal field (fee and/or ad-valorem); OR

2. Certification from the Alaska Association of Assessing Officers (AAAO) as a Certified Assessor Appraiser Level II or higher; OR

3. A Regional Occupational Certificate for Real Estate or Property Appraisal, or a reciprocated license; OR

4. Thirty (30) units of course work towards a college degree in real estate, business, economics or a closely related field from an accredited U.S. college, university or a certified foreign studies equivalency.

NOTE: Offer of employment is contingent upon a review of applicant’s driving record. Continued employment and advancement opportunities depend on successful completion of any required training or education, meeting the requirements of the next classification level, and acceptable job performance. These requirements must each be met in order for the incumbent to advance to the next higher Appraiser classification and for continued employment within the department.

Application and job description located at www.cityofsitka.com. Questions can be directed to HR at (907) 747-1816 or hr@cityofsitka.org.

Providing for today…preparing for tomorrow