



**JOB ANNOUNCEMENT**  
**City Engineer**

**CLASSIFICATION and SALARY: E82**  
**Position Salary Range: \$82,807 - \$124,210/yr DOE/DOQ**  
**Internal Posting: February 19 - 25, 2020**  
**Open to the Public: February 26, 2020**

The City of Kodiak is recruiting for a professionally licensed civil engineer. This position reports to the City Manager and manages the Engineering Department. Executive level position responsible for providing engineering management and design for City projects; prepares bid documents and construction contracts for capital construction projects; prepares requests for proposals (RFPs); prepares and reviews plans, specifications, and bid documents for City projects; provides contract administration and project management; and administers professional services contracts with engineering consultants. Responsibilities include construction inspection and testing; maintenance of the City's Standard Construction Specifications and Standard Details document; works closely with City departments on various facility improvements and projects; evaluates and makes recommendations on proposals for architectural and engineering services; tracks professional service design fees and construction projects costs; provides financial information to the City Manager, the Finance Department, appropriate department head, and funding agencies for grant and other financial reporting; and assists department directors with preparation of grant and other funding requests.

**City of Kodiak:** Kodiak is a home rule city with a council-manager form of government. The City of Kodiak is home to about 6,000 residents, with approximately 13,500 people living in several communities in the Kodiak Island Borough. The economy of Kodiak is based on commercial fishing and seafood processing. Tourism, sport hunting and fishing, the aerospace industry, health care, and government employment also serve to strengthen Kodiak's economy. Kodiak is known the world over for its pristine and scenic beauty. Opportunities for outdoor sports and recreational opportunities abound with easy access to rivers, beautiful beaches, and hiking trails.

**Minimum Qualifications:** A suitable combination of the following education and/or experience that provide the necessary knowledge, skills, and abilities may be evaluated on an individual basis:

- Bachelor's degree in Civil Engineering from an accredited university;
- Registered as a civil engineer in Alaska or ability to become registered and obtain within 12 months of hire;
- Eight to ten years of professional experience including civil construction experience;
- Five years of executive management experience and supervisory experience and responsibility; and
- Valid Alaska driver's license or ability to obtain within 30 days of hire.

Submit letter of interest, completed and signed original City of Kodiak employment application form, resume, and five professional references to the City Manager's Office at 710 Mill Bay Road, Room 114 by 4:00 P.M. M-F. Please see our website <http://www.city.kodiak.ak.us/hr/jobs> for a complete job description of this position and the City of Kodiak employment application or pick up an application at the City Manager's Office. Faxed or emailed applications will not be accepted. The City of Kodiak offers a generous benefits package which includes vacation and sick leave, 100% employer paid medical insurance and public employees' retirement.

  
Mike Tvenge, City Manager