MEETING NOTICE

Angoon City Council
Emergency Special Agenda
Wednesday, March 25, 2020
11:00AM VIA Teleconference

A. Opening Prayer
B. Call to order / Roll Call
C. Approval of agenda

D. Persons to be heard
E. ICS Update and Further COVID-19 Response Discussion
F. Closing Prayer
G. Adjournment

To Participate Online
Go to:
https://zoom.us/j/749669230

Or

Download the Zoom Meeting App
Meeting ID: 749 669 230

To Participate Telephonically
(253) 215-8782
Or
(301) 715-8592

Meeting ID: 749 669 230

Meeting will also be streamed via Facebook
Live on the City of Angoon Facebook Page

Angoon City Council
Mayor (Seat C)
Joshua Bowen
mayor@cityofangoon.com
907-957-7569
Term Expires 2020

Council Member (Seat A)
Ed Jack
Term Expires 2022

Treasurer (Seat B)
Doris Williams
Term Expires 2022

Council Member (Seat D)
Gail Tharpe-Lucero
Term Expires 2020

Council Member (Seat E)
Jess Daniels
Term Expires 2021

Council Member (Seat F)
Crystal Parkin
Term Expires 2021

Council Member (Seat G)
Peter Duncan
Term Expires 2021

Angoon City Office
700 Aandeinatt St
Angoon, AK 99820
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City Clerk – Albert Kookesh III
cityclerk@cityofangoon.com
MEMORANDUM C1

From: Joshua Bowen, Mayor
Sara Lang, Angoon Health Aide

Subject: Report on Incident Command setup and additional actions taken regarding the COVID-19 Health Emergency.

Date: March 25, 2020

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UPDATES

1. The structure of the Angoon Office of Emergency Management (Incident Command) is under development and is included in the meeting packet. There are some roles that need to be filled, as well as who will take over as Incident Commander if anything were to happen to me.

2. Assets, both personnel and equipment/supply related, are being identified. The next step is to reach out to lodging businesses that can potentially provide lodging for travelers who do not have a safe place to quarantine.

3. The AOEM and SEARHC have partnered to screen all travelers arriving in Angoon. This included daily Alaska Seaplanes flights and AMHS sailings. In addition to the screening, arriving travelers will be given information regarding our Emergency Orders currently in effect.

4. Working with Alaska Seaplanes, we are developing an informational flyer that Alaska Seaplanes has agreed to provide to all travelers heading to Angoon prior to leaving Juneau.

5. We are working with AMLJIA to procure additional PPE for our EMS first responders and essential workers. This includes gowns, gloves, non-N95 masks, and face shields.

6. We are looking into whether our VPSO can enforce the Angoon COVID-19 Emergency Orders and if we are able to add fines or other penalties, as well as whether we can hire temporary workers to “patrol” the community and issue fines if we enact them.

7. Information Releases have been going out to the public via Facebook. This morning, copies of the IRs have been placed at the Post Office. In addition, Angoon Trading has agreed to include flyers related to our Emergency Orders in every grocery bag order. Summary flyers are also being developed to post all around town.
8. We are developing a list of community resources available for people under quarantine to have someone check mail, pick up shopping, and make frequent checkups to ensure the quarantined individual/s are/is ok.

9. We are developing a comprehensive list of anyone who has entered Angoon via Seaplanes or AMHS since the last Saturday Ferry. Residents who left on that Ferry and plan to return on the next Ferry are also added to this list. This list will allow us to track community members who are subject to the 14-day quarantine order.

10. We are seeking information about a potential emergency ordinance related to alcohol distillation to adopt an emergency exemption for the purpose of allowing a local resident to legally manufacture hand sanitizer.

**RECOMMENDATIONS**

1. Immediately hire someone, if no volunteers are available, to patrol Angoon during the day to:
   A. Make frequent announcement/reminders regarding the COVID-19 Emergency Orders over the vehicles PA system and via CB.
   B. From a safe distance, stop anyone walking around and ensure that they are not on quarantine and if they are, instructing them to go home immediately.

2. Discuss/Consider enacting a mandatory 24-hour curfew instead of a hunker down order. Under AMC 2.66.XXX, the Mayor has the authority to enact a curfew, and levy a fine if the terms of the curfew are not followed. I will not make that order without the majority support of the council. We are awaiting answers on the legality of such an action; however, it is still worth discussing.

3. Draft a joint ACA/City Resolution requesting the FAA/DOT delegate the authority to restrict passenger travel via air to Angoon.

**OTHER NEWS**

1. We requested an update on the possibility of hunting seasons reopening during this pandemic, and were told that it had already begun with one hunting zone being reopened up north, and that it was relatively easy to reopen them and that it is very likely that the same can happen in our area.
1. Incident Name:
Angoon COVID-19 Health Emergency

2. Operational Period:
Date From: 03/24/20
Time From: TBD
Date To: TBD
Time To: TBD

3. Organization Chart

Operations Section Chief

Incident Commander(s)
Joshua Bowen, Mayor

Liaison Officer

Safety Officer
Sara Lang - Health Aide

Public Information Officer
Joshua Bowen, Mayor

Staging Area Manager

Planning Section Chief

Logistics Section Chief
John/Kathy Quinn

Finance/Admin Section Chief
Joshua Bowen

Resources Unit Ldr.

Support Branch Dir.

Time Unit Ldr.

Situation Unit Ldr.

Supply Unit Ldr.

Procurement Unit Ldr.

Documentation Unit Ldr.

Facilities Unit Ldr.

Comp./Claims Unit Ldr.

Demobilization Unit Ldr.

Ground Spt. Unit Ldr.

Cost Unit Ldr.

Service Branch Dir.

Comms Unit Ldr.

Medical Unit Ldr.

Food Unit Ldr.
ICS 207
Incident Organization Chart

**Purpose.** The Incident Organization Chart (ICS 207) provides a visual wall chart depicting the ICS organization position assignments for the incident. The ICS 207 is used to indicate what ICS organizational elements are currently activated and the names of personnel staffing each element. An actual organization will be event-specific. The size of the organization is dependent on the specifics and magnitude of the incident and is scalable and flexible. Personnel responsible for managing organizational positions are listed in each box as appropriate.

**Preparation.** The ICS 207 is prepared by the Resources Unit Leader and reviewed by the Incident Commander. Complete only the blocks where positions have been activated, and add additional blocks as needed, especially for Agency Representatives and all Operations Section organizational elements. For detailed information about positions, consult the NIMS ICS Field Operations Guide. The ICS 207 is intended to be used as a wall-size chart and printed on a plotter for better visibility. A chart is completed for each operational period, and updated when organizational changes occur.

**Distribution.** The ICS 207 is intended to be wall mounted at Incident Command Posts and other incident locations as needed, and is not intended to be part of the Incident Action Plan (IAP). All completed original forms must be given to the Documentation Unit.

**Notes:**
- The ICS 207 is intended to be wall mounted (printed on a plotter). Document size can be modified based on individual needs.
- Also available as 8½ x 14 (legal size) chart.
- ICS allows for organizational flexibility, so the Intelligence/Investigative Function can be embedded in several different places within the organizational structure.
- Use additional pages if more than three branches are activated. Additional pages can be added based on individual need (such as to distinguish more Division/Groups and Branches as they are activated).

<table>
<thead>
<tr>
<th>Block Number</th>
<th>Block Title</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Incident Name</td>
<td>Print the name assigned to the incident.</td>
</tr>
<tr>
<td>2</td>
<td>Operational Period</td>
<td>Enter the start date (month/day/year) and time (using the 24-hour clock) and end date and time for the operational period to which the form applies.</td>
</tr>
<tr>
<td></td>
<td>Date and Time From</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Date and Time To</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Organization Chart</td>
<td>• Complete the incident organization chart.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• For all individuals, use at least the first initial and last name.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• List agency where it is appropriate, such as for Unified Commanders.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• If there is a shift change during the specified operational period, list both names, separated by a slash.</td>
</tr>
<tr>
<td>4</td>
<td>Prepared by</td>
<td>Enter the name, ICS position, and signature of the person preparing the form. Enter date (month/day/year) and time prepared (24-hour clock).</td>
</tr>
<tr>
<td></td>
<td>Name</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Position/Title</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Signature</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Date/Time</td>
<td></td>
</tr>
</tbody>
</table>
### Section Chief: John/Cathy Quinn

<table>
<thead>
<tr>
<th>Asset/Function</th>
<th>Lead Contact</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Center</td>
<td>Doris Williams</td>
<td>Senior Meal Distribution (possible flyer handout and checkups)</td>
</tr>
<tr>
<td>Angoon School</td>
<td>Bruce Houck</td>
<td>Child Meal Distribution (possible flyer handouts)</td>
</tr>
<tr>
<td>Salvation Army</td>
<td>John Quinn</td>
<td>Food and supply distribution</td>
</tr>
<tr>
<td>Angoon Trading</td>
<td>Shayne Thompson</td>
<td>Food and supply distribution and acquisition and flyer handouts with groceries</td>
</tr>
<tr>
<td>ACA Food Program</td>
<td>Larry George</td>
<td>Has a surplus that can potentially be distributed if absolutely necessary</td>
</tr>
</tbody>
</table>

### Section Chief: Sara Lang

| Clinic (Health)                |                      |                                                                     |
| Social Services                |                      | Mental health, counseling, etc                                       |
| Welfare Checks                 |                      | Welfare checks on at-risk, elderly, and quarantined                  |
| After Hours Line               |                      |                                                                     |
| Alaska 2-1-1                   |                      | Information                                                         |
| EMS/Essential Worker PPE Supply| Joshua Bowen         | Working with AMLJIA to acquire PPE                                  |

### Section Chief: Joshua Bowen

| Daily AEOM Updates             | AEOM Command Staff    | Daily address/update to the community.                               |
| Information Releases           | Joshua Bowen          | Information releases as needed.                                      |
| Quarantine Tracking            | AEOM Command Staff     | Update quarantine tracking list as necessary                         |

### Section Chief: Bryan Shoemate

| EMS                            |                      |                                                                     |
| Fire                           |                      |                                                                     |
| Search and Rescue              |                      |                                                                     |

### Health and Safety

### Media/Communications

### Lodging

### Public Safety
ALL ESSENTIAL WORKERS COMING TO ANGOON ARE REQUIRED TO AVOID ALL CONTACT WITH THE PUBLIC

If you get sick while in Angoon, seek medical advice as soon as possible.

Jessie Norma Jim Health Center
788-4600
After Hours Nurse Advice Line
1-800-613-0560
State of Alaska information line
211

No contact with public means:

• You are either at the job site, at your arranged housing or in transit to either.
• Absolutely NO visiting or having visitors
• Check yourself for fever (100.4° F or greater) in the morning and evening, and remain alert for cough or shortness of breath.
• If you develop symptoms, notify your health care provider or call one of the numbers above.
ALL TRAVELERS ARE REQUIRED TO QUARANTINE FOR 14 DAYS AFTER ARRIVAL

If you get sick within two weeks of arriving in Angoon, seek medical advice as soon as you can.

Jessie Norma Jim Health Center
788-4600

After Hours Nurse Advice Line
1-800-613-0560

State of Alaska information line
211

Quarantine means:

- Stay at home for 14 days and remain out of public places.
- Absolutely NO visitors
- Check yourself for fever (100.4° F or greater) in the morning and evening, and remain alert for cough or shortness of breath.
- If you develop symptoms, notify your health care provider.
INFORMATION RELEASE

From: Joshua Bowen, Mayor

Subject: Local Health Emergency Declaration
Passage of Angoon COVID-19 Rules 1, 2, and 3.

Angoon, March 23, 2020 - The City Council met today to hear four resolutions. All four resolutions passed unanimously, and are as follows:

Resolution 20-13 is a resolution that ratifies the Emergency Declaration that was issued on March 18, 2020, declaring the COVID-19 Pandemic and its threat to Angoon as a Local Health Emergency. This also activates the Angoon Office of Emergency Management and the response and recovery aspects of any plans or actions moving forward and will assist with providing and receiving aid and assistance under those plans related to COVID-19.

Resolution 20-14, “Self-Quarantine Order” activates Angoon COVID-19 Rule 1, which requires that any person traveling into the City of Angoon is required to self-quarantine for 14 days upon arriving at their destination and monitor for symptoms of illness. During travel and following the quarantine period, appropriate social distancing measures must be followed. This requirement extends to any household member of the traveler, if the traveler self-quarantines at home around their family members.

Resolution 20-15, “Hunker Down Order”, activates Angoon COVID-19 Rule 2, which requires that all people in the city of Angoon shall stay at home as much as possible, except to work in critical jobs, to buy, sell, or deliver groceries, to receive or provide health care, or to get fresh air without contacting others. On the limited occasions when individuals leave home, they should maintain social distancing of at least six feet from any person outside their household whenever possible. Individuals are also encouraged to practice recommended hygiene, including regular hand washing. All non-critical businesses and entities must close their premises to the public, but are encouraged to use telecommuting, work from home, curbside pickup, and other non-contact methods of conducting business. Also, all critical businesses that remain open must comply with social distancing guidelines as much as possible, by maintaining a six foot distance from employees and members of the public.

Resolution 20-16, “Non-essential travel lockdown”, activates Angoon COVID-19 Rule 3, which requires that all non-resident travelers are banned from entering Angoon, and all resident travelers who are currently out of town shall return to Angoon as soon as possible and are mandated to self-quarantine for 14 days upon their return. The only exception is non-resident travelers who are workers directly involved with healthcare services related to COVID-19.

ALL THREE COVID-19 RULES ARE EFFECTIVE IMMEDIATELY
INFORMATION RELEASE

From: Joshua Bowen, Mayor
Sara Lang, Angoon Health Aide

Subject: “Hunker Down” Explanation

What does “Hunker Down” Mean?

1. Stay at home – Except to do necessary errands for daily living. These include:
   A. Going to work at a critical job.
   B. Picking up your emailed shopping order from Angoon Trading.
   C. Getting fuel from Angoon Oil.
   D. Going to the clinic (after calling ahead)
   E. Getting some fresh air.

2. When you go out, avoid all contact with anyone outside of your household.

3. Your household is defined as people who live with you under the same roof.

4. Kids outside must have parental supervision to ensure no contact is made outside of the household. Everyone should get outside every day, but it should be done responsibly and safely.

5. Avoid touching frequently used items like door handles, playground equipment, tables, benches, and rails.

6. No visiting any other homes. This includes homes of aunts, uncles, cousins, parents, and grandparents. If you do not live with them, do not visit them.

If we do this the right way, we will all be safe. If we get this wrong, it will be devastating. We must all work together to protect our community!

Resolution 20-15, “Hunker Down Order”, activates Angoon COVID-19 Rule 2, which requires that all people in the city of Angoon shall stay at home as much as possible, except to work in critical jobs, to buy, sell, or deliver groceries, to receive or provide health care, or to get fresh air without contacting others. On the limited occasions when individuals leave home, they should maintain social distancing of at least six feet from any person outside their household whenever possible. Individuals are also encouraged to practice recommended hygiene, including regular hand washing. All non-critical businesses and entities must close their premises to the public, but are encouraged to use telecommuting, work from home, curbside pickup, and other non-contact methods of conducting business. Also, all critical businesses that remain open must comply with social distancing guidelines as much as possible, by maintaining a six foot distance from employees and members of the public.
INFORMATION RELEASE

From: Joshua Bowen, Mayor

Subject: Essential Telecom Workers Incoming

Angoon, March 24, 2020 – Tomorrow, on March 25, 2020, a team of AT&T Telecom workers will be coming to Angoon to work on our telecom infrastructure. The entire team of workers live and work in Juneau and will be coming directly from Juneau.

As some of you have noticed, calls have been dropping regularly for the last two weeks. These workers are coming to fix that problem and do additional upgrades to our towers.

They will be isolated from the community and will not be roaming around town. They will be commuting from their rented apartment to the job site and back only. There will be NO interaction with any of our residents.

This information release is to notify the public that they are coming. I have authorized this as they are considered “Essential Workers” under DHSS Health Mandate 10, but we will be discussing it at our meeting tonight, and if the council/public wishes that they do not come, all we have to do is call and let them know and they will cancel the trip.

They will also be screened when arriving in Angoon, and if any symptoms are present, including a fever, they will get right back on the plane to Angoon.
MANDATORY 14-DAY QUARANTINE FOR ALL INCOMING PASSENGERS

DUE TO THE RAPID SPREAD OF COVID-19 AND THE HIGH INCIDENCE OF TRAVEL-RELATED INFECTION, THE CITY OF ANGOON HAS INSTITUTED A MANDATORY 14-DAY QUARANTINE FOR ALL INCOMING PASSENGERS. THE POTENTIAL FOR WIDESPREAD TRANSMISSION OF COVID-19 BY INFECTED INDIVIDUALS ENTERING ANGOON THREATENS THE HEALTH AND WELL-BEING OF OUR RESIDENTS, AS WELL AS OUR HEALTH INFRASTRUCTURE AND SECURITY. IN AN ABUNDANCE OF CAUTION AND TO ASSIST IN FLATTENING THE CURVE REGARDING THE SPREAD OF COVID-19 IN ALASKA, THE CITY OF ANGOON, UNDER ITS AUTHORITY TO PROTECT THE PUBLIC HEALTH, IS IMPLEMENTING ADVANCED PROTOCOLS TO ENSURE ALL TRAVELERS ARRIVING IN ANGOON PARTICIPATE IN 14 CONSECUTIVE DAYS OF SELF-QUARANTINE TO BEGIN IMMEDIATELY UPON ARRIVAL, ALLOWING FOR TRAVEL FROM AN AIRPORT OR PORTAGE TO THE DESIGNATED QUARANTINE LOCATION. TRAVELERS 18 YEARS OF AGE AND OVER MUST COMPLETE AND SIGN THEIR OWN FORM.

PLEASE LIST THE SPECIFIC PLACES TRAVELED WITHIN THE PREVIOUS 14 DAYS.

1. 
2. 
3. 
4. 

FULL NAME (PRINT) _______________________________________________________

QUARANTINE ADDRESS ____________________________________________________

CONTACT NUMBER _______ DATE OF ARRIVAL _______

NAME(S) OF PERSON(S) THAT WILL ALSO BE AT THIS ADDRESS:

1. 
2. 
3. 
4. 

I acknowledge that these people will also be isolated for the same time period

Certificate: Read and Sign: I swear or affirm, under penalty of perjury, that: the above information I provided on this document is true and correct. I swear I will comply with the self-quarantine regulations as set out in City of Angoon Resolution 20-14.

SIGNATURE: ___________________________ DATE ___________________________
Dear Mayor Bowen and City Council,

Thank you for all of your efforts to tackle this current pandemic head-on. Your proactive approach and encouragement of full cooperation with all Angoon residents will be sure to help the community weather what is to come.

This is a unprecedented time for all of us. We are all doing our best to navigate through this as we protect our families, our communities, and our livelihoods.

Mark and I both appreciate and support the resolutions passed yesterday during the meeting. As you all know, Resolution 20-16, in particular, has a tremendous affect upon all Killisnoo Island residents and upon business owners in Angoon who are not living in Angoon year round. In order for us to be able to best plan to mitigate the potential damages, including loss of income and possibly the business, may we ask a few questions:

- Has the City of Angoon considered what conditions need to be met in order to rescind Resolution 20-16?
- Does the City of Angoon have a timeframe or set schedule to revisit Resolution 20-16? This is the only resolution set without a date to end or review.

Thank you, in advance, for your consideration.

Sincerely,

Kristine Powers
Proprietor

Business Line | 907-723-3901
Reservations   | 800-423-3123

Whaler's Cove Lodge | PO Box 101 | Angoon, AK 99820

These tours are operated under special use permit with the United States Forest Service in the **Tongass National Forest**.