



## Kodiak Island Borough

### CODE ENFORCEMENT OFFICER

Open Until Filled – First Review: April 6, 2020

#### **SALARY**

Salary Range: \$61,337 - \$82,491 annually

Hiring Range: \$61,337 - \$64,442 annually; DOQ; Excellent benefits package; Relocation negotiable.

#### **POSITION OVERVIEW**

The Kodiak Island Borough Community Development Department is accepting applications for the fulltime, non-exempt, union position of Code Enforcement Officer. Under the direct supervision of the Community Development Director, the Code Enforcement Officer is responsible for the administrative and technical accountability for the enforcement of Borough Code and policies associated with zoning, subdivision, real property, solid waste handling, and health and safety. Enforces conditions of approval and compliance orders, and illegal dumping. Responsible for investigating potential violations, issuing warnings, tickets, and written notices of violation. Works with Borough administration and Borough attorney to bring violations into compliance with Borough Code. Assists builders, developers and the public to understand and comply with code requirements. Conducts investigations, research, analysis, and problem identification to support code enforcement efforts. Works independently with minimal supervision. Will also act as the Kodiak Island Borough Local Emergency Preparedness Coordinator.

#### **KODIAK**

Situated in the northern Gulf of Alaska, just east of the Alaska Peninsula, Kodiak is the second largest island in the United States measuring more than 100 miles long and nearly 70 miles wide. Kodiak is home to about 13,000 people, and offers a charming small town atmosphere where residents take great pride and actively participate in their multicultural community.

The island's temperate marine climate allows year-round outdoor fun to include the best in outdoor sport and recreational opportunities - with access to secluded beaches; extensive wilderness trails; and easy mountain hikes. Mountain climbing; cross-country skiing; boating; kayaking; bear viewing and whale watching are just a sampling of activities enjoyed by residents and visitors. Downtown offers retail and coffee shops; restaurants and museums; and one of Kodiak's two scenic boat harbors. Commercial fishing; seafood processing; logging; recreational hunting and fishing; tourism and government make up the economy of Kodiak. The island boasts the nation's largest Coast Guard base; a commercial rocket launch facility; one of the largest Travelifts in the world; and six wind turbines on Pillar Mountain, overlooking beautiful Kodiak City.

The Kodiak Island Borough was incorporated on September 24, 1963, and is a second-class Borough with a manager form of government. Under the direction and leadership of the Borough Manager, the departments of the Kodiak Island Borough administer quality, cost-effective services to the citizens of Kodiak. Municipal powers include area-wide education; taxation; planning; health; non-area-wide parks and recreation; solid waste; economic development; building inspections; service areas; and fire and emergency services.

#### **QUALIFICATIONS**

Associate's Degree and four (4) years of land use or law enforcement experience; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job. 10-Hour OSHA Certification; HAZWOPER Certification; must obtain a valid State of Alaska driver's license upon employment; and FEMA Incident Command System Training desirable.

#### **APPLY IMMEDIATELY**

This position will be open until filled with first application review date of April 6, 2020. Complete job description and required Borough application may be obtained through the Borough website at <https://www.kodiakak.us/91/Employment>.

***THE KODIAK ISLAND BOROUGH IS AN EQUAL OPPORTUNITY EMPLOYER***

#### **RELATED LINKS**

<https://kodiak.org/>

<http://www.kodiakchamber.org/>