Your health and well-being are of the upmost importance and we are taking measures to keep the facility/office a safe environment for employees, individuals under our charge, and the public. Therefore, anyone coming into the facility/office will be screened. Part of our screening process will include taking a temperature and asking the following questions.

1. Do you have symptoms of respiratory infection (fever, persistent cough or shortness of breath)?
   - YES
   - NO

2. Within the past 14 have you traveled to an affected geographic area?
   - YES
   - NO

3. In the past 14 days have you traveled on a cruise ship?
   - YES
   - NO

4. In the past 14 days have you cared for or been in close contact with someone with suspected or confirmed COVID-19? (Note: Close contact is defined as within 6 feet for more than 10 minutes without wearing personal protective equipment)
   - YES
   - NO

5. Is your temperature at or above 100.4°F?
   - YES
   - NO

If the answer to any question is YES, the individual will not be allowed into the facility/office.

If the individual is a DOC employee, direct them to contact their supervisor for guidance on when they may return to work.