Office of the City Manager
710 Mill Bay Road, Room 114, Kodiak, Alaska 99615

JOB ANNOUNCEMENT

Fire Captain

CLASSIFICATION and WAGE:
C44: Starting at $21.63/hour DOE/DOQ - Platoon Schedule
Internal Posting: March 31, 2020 - April 6, 2020
Open to the Public: April 7, 2020

The City of Kodiak is recruiting for a well-trained, responsible team leader to serve as a full-time **Fire Captain** in the Kodiak Fire Department.

GENERAL FUNCTIONS: Responsible for providing operational management in the City's Fire Department, which includes: assigning, reviewing, and evaluating the work of assigned staff; managing administrative functions; analyzing operational needs and developing recommendations for policies and procedures; investigating fires and related incidences; determining training needs of staff; conducting inspections of residential and commercial facilities; and maintaining Hazmat response capabilities. Assist in developing and implementing internal procedures and ensuring compliance with federal, state, and local laws, regulations, codes, and/or standards. Responsible for the protection of life and property through the suppression and prevention of fires and in response to emergency medical calls.

PHYSICAL REQUIREMENTS: Position typically requires: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing and repetitive motions. Position requires heavy work: exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. May be subjected to moving mechanical parts, vibrations, fumes, odors, dusts, poor ventilation, chemicals, oils, extreme temperatures, inadequate lighting, work space restrictions, and intense noises and travel.

WORKING CONDITIONS: Work performed in an office environment and on-scene or outdoors. Frequent exposure to extremely hazardous conditions with fires and other dangerous elements. Regular exposure to inclement weather and extreme cold or heat. Non-traditional work hours are required. Work is scheduled on a 24-hour shift basis; works a 212 hour schedule in 28 day period; may be assigned temporarily to a standard City work schedule. Must respond to emergencies and be available for return to work as needed.

MINIMUM REQUIREMENTS: High school diploma or General Education Development (GED) required. Must live within 12 road miles of fire station and maintain telephone service. Must have First Aid/CPR, EMT-III, Firefighter II, Fire Inspector I, confined space and rope rescue certifications, Haz-Mat technician certification, and a valid driver's license. Three to five years of fire experience, including two years of supervisory experience. Associate's degree or two-year technical certificate in fire science, emergency medical services, or related field preferred; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of this job.

Submit completed and signed original City of Kodiak employment application to the City Manager's Office at 710 Mill Bay Road, Room 114 by 4:00 P.M. M-F. Please see our website http://www.city.kodiak.ak.us/hr/jobs for a complete job description of this position and the City of Kodiak employment application or pick up an application at the City Manager's Office. Faxed or emailed applications will not be accepted. The City of Kodiak offers a generous benefits package, which includes vacation and sick leave, medical insurance and public employees' retirement.

Mike Tvenge

Mike Tvenge, Deputy City Manager

Jim Mullican, Fire Chief

The City of Kodiak is an Equal Opportunity Employer