

## JOB ANNOUNCEMENT

### CITY OF UNALASKA, AK DEPARTMENT OF PUBLIC UTILITIES \*SOLID WASTE DIVISION\*

Open Date: June 30, 2020  
Close Date: October 5, 2020  
Position: **SOLID WASTE SUPERVISOR**  
Hiring Wage: **\$39.29 - \$41.69/ hour**

The City of Unalaska is accepting applications for the position of **Solid Waste Supervisor of Public Utilities**. Located in the central Aleutian Islands, Unalaska, Alaska is a multicultural coastal community of approximately 4,500 full-time residents and is home to the number one commercial fishing port in the United States, the International Port of Dutch Harbor.

***The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary.***

**GENERAL DESCRIPTION:** This is a supervisor level position that manages and serves the department personnel and the City's solid waste utility. The position is expected to direct and supervise operations, maintenance and construction as well as perform planning and administration duties. Some of the daily tasks are required to be performed at the landfill and the baler facility including, maintenance of records daily, monthly, and yearly landfill activities. Collecting samples for ground and surface water, writes specifications, arranges purchases, inventory tools and equipment. Administer recycling, household hazardous waste and other programs as needed and prepares, assists and monitors budget.

**KNOWLEDGE, SKILLS & ABILITIES:** Have comprehensive knowledge of solid waste disposal systems and occupational hazards and safety precautions. Have knowledge and ability to follow rules, regulations and policies regarding solid waste operations. Skills in operation of tools and equipment used specific to the facility or similar. Ability to understand construction plans and specifications and conduct tests, maintain records and write reports. Ability to supervise personnel.

#### **EDUCATION & EXPERIENCE:**

High school diploma or equivalent.

Certified as a Manager of Landfill Operations (MOLO) or ability to obtain certification within one (1) year of hire.

5 years of experience relating to landfill or solid waste facility operation, construction repair and/or maintenance including the operation of related equipment. Combinations of experience and education will be evaluated on an individual basis.

Leachate treatment and storm water monitoring and control experience preferred.

At least two (2) years of supervisory experience preferred.

#### **LICENCES & SPECIAL REQUIREMENTS:**

Must be at least 18 years of age.

Required to have, or be able to obtain, an Alaska Commercial Driver's License Class B with N endorsement within 90 days of hire.

Must have medical certification and comply with yearly reviews - CDL holders only.

Ability to pass all required pre-employment testing i.e. Criminal background and History and random drug testing.

Must be eligible to work in the US; requirements by Federal Law if hired must complete employment eligibility verification form (I-9)

Ability to work outside in inclement weather and darkness.

Ability to work around offensive orders and noise.

Maintain active and current certifications and licensing for the duration of employment.

#### **BENEFITS:**

Moving Expense up to \$5,000 plus one (1) way airfare including one (1) dependent (refer to IUOE Collective Bargaining Agreement for details)

Travel allowance \$2,000 every year on your date of hire.

Medical Insurance premium 100% employer paid (employee & dependents)

Paid Time Off starting at 16 hours per month

Free LifeMed membership for employee and dependents

Free Parks, Culture and Recreation membership (employee only)

Up to 100% Tuition Reimbursement (must be taken while employed; refer to Title III for details)

Eligible for Public Employees Retirement System retirement.

**TO APPLY: Submit a City of Unalaska Application and a CDL supplemental application.** All necessary forms are available at City Hall, Administration Dept. 907-581-1252, or by downloading at [www.ci.unalaska.ak.us](http://www.ci.unalaska.ak.us) [job openings/Employment Forms Link]. Return completed forms to City of Unalaska HR Manager, Michelle Murdock email [mmurdock@ci.unalaska.ak.us](mailto:mmurdock@ci.unalaska.ak.us) or fax 907-581-4469.

*WE ARE AN EQUAL OPPORTUNITY EMPLOYER*

*The City of Unalaska is an Employer of National Service and encourages AmeriCorps, Peace Corps and other national service alumni to apply*