

**2021 Newly Elected Officials Training**  
Sessions conducted via Zoom

Tuesday, November 9 – via Zoom

- 8:30 am          Networking and facilitated discussion
- 9:00 am          **Opening Remarks and Introduction to AML**
- **Nils Andreassen**, Executive Director, Alaska Municipal League
- 9:45 am          Break
- 10:00 am        **Local Government 101 – Introduction to Title 29**
- **Iura Leahu**, Local Government Specialist, DCRA (*confirmed*)
  - **Brendan Smyth**, Local Government Specialist, DCRA (*confirmed*)
- 10:45 am        Break
- 11:00 am        **Roles and Responsibilities of Municipal Officials**
- **Robert Palmer**, Attorney, City and Borough of Juneau (*confirmed*)
  - **Holly Wells**, Attorney, Birch Horton and Bittner (*confirmed*)
- Noon             Break for lunch
- 1:00 pm        **Budgets and Government Accounting**
- **Max Mertz**, Mertz and Associates (*confirmed*)
- 2:00 pm        Break
- 2:30 pm        **Local Taxation**
- **Joseph Caissie**, Office of the State Assessor (*tentative*)
- 3:15 pm        Break
- 3:30 pm        **Lobbying Process**
- 4:30 pm        Adjourn for day

Wednesday, November 10 – via Zoom

- 8:30 am          Networking and facilitated discussion
- 9:00 am          **Ethics and Conflict of Interest**

- **Matt Mead**, Landye, Bennett, Blumstein LLP (*confirmed*)

10:15 am Break

10:30 am **Open Meetings Act**

- **Jill Dolan**, Attorney, Fairbanks North Star Borough (*confirmed*)
- **Michael Gatti**, Attorney, Jermaine, Dunnagan & Owens PC

Noon Break for lunch

1:00 pm **Quasi-Judicial Role and Ex Parte Contact**

- **Jill Dolan**, Attorney, Fairbanks North Star Borough (*confirmed*)
- **Michael Gatti**, Attorney, Jermaine, Dunnagan & Owens PC

1:45 pm Break

2:00 pm **Parliamentary Procedure and Conducting Meetings**

- **Sheri Pierce**, City Clerk, City of Valdez (*confirmed*)

3:00 pm Break

3:15pm **Questions and Answers with Experienced Municipal Officials**

- **Melissa Jacobsen**, Alaska Association of Municipal Clerks (*confirmed*)
- **John Moosey**, Alaska Municipal Management Association (*to be invited*)
- **Rob Palmer**, Alaska Municipal Attorneys Association (*confirmed*)
- **Joan Miller**, Alaska Government Finance Officers Association
- **Bryce Ward**, Alaska Conference of Mayors (*confirmed*)

4:30 pm Adjourn

Sunday, November 14

6:00 pm Networking Reception

Hotel Captain Cook, Quarterdeck