

**CITY AND BOROUGH OF WRANGELL**

**ADVERTISEMENT FOR THE POSITION OF**

**DEPUTY BOROUGH MANAGER**

The City & Borough of Wrangell (CBW) is accepting applications for the position of **Deputy Borough Manager** through Thursday, October 14, 2021 at 5:00 p.m.

The CBW is seeking a dynamic individual with a proven track record of creative solution development, preferably with a wide range of municipal services experience in areas and functions which have provided a programmatic, operational and process knowledge base. The CBW is looking for a strategic thinker, well-versed in collaborative work with a range of stakeholders, experienced in addressing organization-wide systems and policies.

This position is responsible for working closely with and providing highly responsible and complex support to the Borough Manager in administration of municipal functions, as assigned, including: overseeing Borough departments, programs and operations; managing all manner of human resources; supervising a variety of projects; responsible for activities in the area of contract administration and grant management; managing the Borough's safety and training programs; and providing innovative solutions for organizational effectiveness and efficiency.

This is an exempt, permanent, full-time, benefitted position at Grade 35 on the CBW Non-Union Wage & Grade Table. The full job description and employment application can be found online at [www.wrangell.com/jobs](http://www.wrangell.com/jobs).

Applicants must have a Bachelor's degree from an accredited college or university with a degree or major coursework in the fields of public or business administration, public relations, planning, project management, economics, finance, or related field. Five years of related experience in municipal government is desired. Any combination of related education and/or experience will be considered if the candidate possesses the demonstrated ability.

To be considered, interested applicants must submit an application, cover letter and current resume to Robbie Marshall at City Hall, 205 Brueger Street (P.O. Box 531), Wrangell, AK 99929 or via email at [rmarshall@wrangell.com](mailto:rmarshall@wrangell.com). Questions about the position should be submitted to the same email address and responses will be provided within 24 hours.

The City and Borough of Wrangell is an Equal Employment Opportunity Employer.

Lisa Von Bargaen  
Borough Manager

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