



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Coast Guard City, USA

The City and Borough of Sitka is an Equal Opportunity Employer. All qualified candidates are encouraged to apply.

POSITION VACANCY

ELECTRIC GENERAL FOREMAN

Wage: \$67.89

Under the direction of the T&D manger, plans, organizes, directs the work performed by the electric line crew. Supports the enforcement of the CBS construction guidelines, including working with CBS management, customers, contractors and government agencies to plan and schedule line work and service installations, receive and respond to service complaints; performs related work including working with the tools as a Journeyman Lineman. The principal function of an employee in this class is to organize and direct the electric line crews to insure prompt service and reliable power. The position requires the individual to exercise judgment and initiative to complete tasks and system restoration in a timely manner in accordance with safety and regulatory protocols. Direct supervision is exercised over the work of the Line Crew Foreman, Linemen, Apprentice Linemen. An employee in this class performs the duties of other employees in the Electric Department as required or as assigned.

Benefits:

PERS Defined Contribution Retirement

SBS Annuities program - 6.13% match

Employer Paid Life Insurance (employee only)

Medical Dental Vision (90%/10% employer/employee paid) (employee and dependents)

Annual Leave & Sick Leave

Paid Holidays

Floating Holidays

Eligible for 457 Retirement Plans with ICMA-RC and Waddell & Reed

Eligible for Supplemental Insurance Plans with USABLE, AFLAC, American Fidelity and State of Alaska

IBEW

Tasks:

- Organizes and schedules work of the line crew.
- Is on-call as required by the on-call duty schedule to respond to power outages and routinely work with the tools as a lineman.

Providing for today...preparing for tomorrow

- Supervises or coordinates switching procedures during power outages and emergencies;
- Processes approved requests for electric service installations, meet with customers, plan the work required to extend the electric system to serve new customers. Following established procedures obtain the necessary easements and permits, prepare cost estimates, order materials, schedule the work and follow-up to ensure the work is done on time and on budget.
- Receive and investigate trouble calls, follow-up to ensure the affected customers and managers are kept informed and that the reported trouble is resolved.
- Inspects transmission and distribution equipment including warehousing for proper operation, maintenance and repair;
- Provides and documents daily safety meetings for line crews;
- Schedules the electrical transmission and distribution equipment for maintenance;
- Requisitions supplies and materials, maintaining accurate cost data;
- Assigns safety and training programs for the Line Crews.
- Supervises the preparation of routine reports and records on operations and maintenance including Federal and State reports and those of other governing bodies;
- Keeps immediate supervisor and designated others fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems;
- Responds to citizens' questions and comments in a courteous and timely manner;
- Trains, assigns, prioritizes, supervises, motivates and evaluates the work of assigned employees;
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities;
- Performs other related duties as assigned.

Acceptable Experience and Training:

- Graduation from high school or possession of a GED; and
- Extensive experience in electric transmission and distribution system operations and maintenance and electric power line crew supervisory experience
- Possession of a commercial driver's license issued by the State of Alaska;
- Possession of a certificate of fitness as a Journeyman Line Worker issued by the State of Alaska.
- Possession of First Aid and C.P.R. Certification.

Submit Application to Human Resources via hr@cityofsitka.org. or turn it in to Room 300, City Office Building. **No applications accepted after 4:00 p.m. on Friday, June 3, 2022.**