

**JOB ANNOUNCEMENT**  
**CITY OF UNALASKA, AK**  
**DEPARTMENT OF PARK, CULTURE & RECREATION**

**Open Date:** July 5, 2022

**Close Date:** Open Until filled

**Position:** Aquatics Head Lifeguard

**Salary:** \$20.89 – \$27.28/hour

The Unalaska Department of Parks, Culture & Recreation is accepting applications for the position of Aquatics Head lifeguard, located in the number one commercial fishing port in the United States, the International Port of Dutch Harbor. Unalaska, Alaska is a coastal community located in the Eastern Aleutian Islands with a multi-cultural population of approximately 4,000 full-time residents with season influxes from multiple commercial fishery operations.

***The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary.***

**GENERAL DESCRIPTION:** This position works under the direct supervision of the Aquatics Manager. Under the guidance of the Aquatics Manager, the Head Lifeguard will oversee all the lifeguards including their scheduling, timesheets, training, operations, procurement of supplies and inventory. The Head Lifeguard will also be able to cover shifts that our high school lifeguards cannot. The Head Lifeguard will be trained in pool operations and pool chemicals to be able to assist the manager with the up keep of the Aquatic Center including daily, weekly and monthly cleaning tasks.

**KNOWLEDGE, SKILLS & ABILITIES:** Ability to understand and carry out written and oral instructions. Ability to maintain required records associated with the Aquatics Center. Knowledge of pool recreational activities. Ability to perform lifeguard duties. Ability to work with a variety of age groups and cultures. Effective leadership and good communication and interactive skills. Ability to handle potentially sensitive incidents. Knowledge of program policies, health and safety requirements and emergency procedures. Knowledge of basic office practices and procedures. Ability to operate office equipment.

**EDUCATION & EXPERIENCE:**

High School Diploma or GED. Three (3) or more years of Lifeguarding and progressive management experience required, and a willingness to acquire additional skills and training. Certified Pool Operators Certifications highly preferred. Lifeguard Instructors Certification highly preferred. Other combination of education and experience that could provide the knowledge, skills and abilities listed will be evaluated on an individual basis.

**LICENSES & SPECIAL REQUIREMENTS:**

Must be at least 18 years of age

Must have or ability to obtain an Alaska Driver's License within 90 days of hire;

Must have or ability to obtain Lifeguarding, First Aid and CPR/AED certification within 90 days of hire;

Must have or ability to obtain Lifeguard Training certification within 180 days of hire

Must have or ability to obtain Certified Pool Operators certification within 90 days of hire

Must be able to work flexible hours including evenings, weekends with possible hours during the week for various other programs;

Ability to work outdoors with participants;

Must be eligible to work in the US; requirement by Federal Law if hired must complete employment eligibility verification form (I-9)

Successfully pass background test which includes, Criminal background, Professional and Reference check.

Successfully pass a pre-employment drug test as well as future periodic random testing.

**BENEFITS:**

\$5,000 Relocation Assistance (taxable), *if applicable*

Travel allowance \$2,000 every year on your date of hire after 1st year of employment

Free Annual Membership of Life Med (employee & dependents)

Free Membership for Parks, Culture and Recreation (employee only)

Medical and Dental premiums 100% employer paid (employee & dependents)

Paid Time Off starting at 16 hours a month

Eligible for 457 Plans with ICMA- RC or Mutual of America and other Voluntary Benefits

9 paid Holidays and 4 floating Holidays per year

Eligible for PERS retirement

Up to 100% tuition reimbursement (must be taken while employed; refer to Title III)

**TO APPLY:** Submit a City of Unalaska Employment Application. The application and other necessary forms are available at Unalaska City Hall, Department of Administration, 43 Raven Way, Unalaska; or by downloading on the city website at <https://www.ci.unalaska.ak.us/hr/page/employment-application-forms>. Return completed application to City of Unalaska, Administration Department, P.O. Box 610, Unalaska, AK 99685; submit by email to [hr@ci.unalaska.ak.us](mailto:hr@ci.unalaska.ak.us); or send by fax to (907) 581-4469. Questions? Telephone (907) 581-1252

*WE ARE AN EQUAL OPPORTUNITY EMPLOYER*

*The City of Unalaska is an Employer of National Service and encourages AmeriCorps, Peace Corps and other national service alumni to apply*