

**JOB ANNOUNCEMENT**  
**CITY OF UNALASKA**  
**DEPARTMENT OF PUBLIC SAFETY**  
**\*POLICE DIVISION\***

Open Date: December 22, 2021  
Close Date: Until Filled

Position: **POLICE SERGEANT**  
Hiring Wage: \$42.57- \$45.16/hour \*Internal Employees may be subject to different hourly pay\*

The City of Unalaska is accepting applications for the position of **Police Sergeant in the Department of Public Safety**. Located in the central Aleutian Islands, Unalaska, Alaska is a multicultural coastal community of approximately 4,500 full-time residents and is home to the number one commercial fishing port in the United States, the International Port of Dutch Harbor.

***The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary.***

**GENERAL DESCRIPTION:** This is a first line supervisory position who, under moderate supervision from the Deputy Police Chief, directs the day-to-day activities of the Police officers in accordance with policies and procedures and in addition to fulfilling all duties of a Police Officer. Must be able to perform duties such as responding to calls for service from public, conduct vehicle and foot patrol, responsible for oversight of complex criminal investigations, coordinates, assist and evaluate officers' work, writes reports, provides training in basic and advanced law enforcement and public safety issues, responsible for administrative duties, projects, surveys and time cards. Must conduct self professionally and response to inquiries regarding police matters and other duties as assigned.

**KNOWLEDGE, SKILLS & ABILITIES:** The successful candidate will be able to demonstrate job history that includes the following: understands criminal law and procedures, proficient in investigative techniques, able to demonstrate and possess efficient leadership competencies, ability to communicate fluently in English (verbally and in writing), work effectively with the public, staff, vendors and agencies in a courteous, efficient and professional manner, have strong written communication skills, efficiently problem solve and have productive and positive interpersonal skills. Must be capable to maintain composure and professionalism under pressure and uphold confidentiality.

**EDUCATION & EXPERIENCE:**

High school diploma and or GED required; combination of education and experience will be evaluated on an individual basis.  
Five (5) years' experience as Law Enforcement Officer, or two (2) year degree and two (2) years' experience as Law Enforcement Officer. Bachelor's degree preferred.  
One (1) year as a supervisor in a professional setting preferred.

**LICENCES & SPECIAL REQUIREMENTS:**

Must be at least 21 years of age and must be US citizen by birth or naturalization by time of hire.  
Must have or ability to obtain an Alaska Driver's License within 90 days of hire.  
Required to hold and retain active various certifications required for Police Officers, uphold law enforcement code of ethics and ability to meet APSC standards.  
Current First Aid and CPR required.  
Ability to work rotating shifts.  
Must be eligible to work in the US; requirements by federal law, if hired must complete employment eligibility verification (I-9).  
Required to complete pre-employment testing which includes; thorough and extensive criminal investigation, finger prints and drug testing, Physical and psychological testing post offer.  
Must be able to carry and be proficient with a firearm.  
Must not have any misdemeanor convictions in the last three (3) years.  
No domestic violence related misdemeanor convictions and no illegal drug use in the past five (5) years.  
Required to work rotating shifts with emergency or non-traditional work hours as necessary.

**BENEFITS: \*All compensation incentives are taxable**

If applicable, lump sum bonus (taxable) of \$5,000 (refer to PSEA Collective Bargaining Agreement for details)  
If applicable, lump sum relocation payment (taxable) of \$5,000 plus airfare for the employee and one family member (refer to PSEA Collective Bargaining Agreement for details)  
Work out incentive pay up to \$450 /month  
Education incentive per month dependent on degree Associate \$200, BA \$300, Masters \$400  
Travel allowance \$2,000 every year on your date of hire  
Longevity bonus up to \$12,000 (refer to PSEA Collective Bargaining Agreement for further details)  
Medical premium 100% employer paid (employee & dependents)  
Paid Time Off starting at 16 hours per month plus 12 Floating Holidays per year  
Free LifeMed membership for employee and dependents

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER**  
*The City of Unalaska is an Employer of National Service and encourages AmeriCorps, Peace Corps and other national service alumni to apply.*

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Free Parks, Culture and Recreation membership (employee only)  
Eligible for PERS Retirement (Public Employees Retirement System)  
Eligible for 457 Plans with Mission Square or Mutual of America and other Voluntary Benefits  
Up to 100% tuition reimbursement (must be taken while employed; refer to Title III Personnel Ordinance)

**TO APPLY: Submit a City of Unalaska Application and F-3 packet.** All necessary forms are available at City Hall, Administration Dept. 907-581-1252, or by downloading at [www.ci.unalaska.ak.us](http://www.ci.unalaska.ak.us) [job openings/Employment Forms Link]. Return completed forms to City of Unalaska Attn: Administration Department; email [jrpearson@ci.unalaska.ak.us](mailto:jrpearson@ci.unalaska.ak.us) or send by fax to 907-581-4469.