



City of Unalakleet Combined Sales Tax & Hotel/Motel Tax Return Form



*Alaska Municipal Sales Tax Program
One Sealaska Plaza, Ste 302
Juneau, AK 99801*

AMSTP Contact Information
Phone: 907-790-5300
Email: AMSTP@akml.org

Business Name:		Acct #:		Filing Period:	
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SALES TAX CALCULATION

1.	Gross Receipts – Goods & Merchandise	
2.	Gross Receipts – Services & Rentals <i>(include building and equipment rental, accommodations and utility services)</i>	
3.	Gross Receipts – Entertainment & Amusement	
4.	Total Gross Receipts (Line 1 – Line 3)	
5.	Total Exempt Sales	
6.	Total Taxable Sales (Line 4 less Line 5)	
7.	Sales Tax Due (.05 x Line 6)	

HOTEL / MOTEL TAX CALCULATION

8.	Gross Receipts – Sleeping or Rooming Accommodations	
Less Exempt Sleeping/Rooming Accommodation Receipts		
9a.	Lodging Paid for a period in excess of 30 days	
9b.	Other Exemptions: <i>Description:</i>	
9.	Total Exempt Hotel/Motel Accommodation Sales (9a – 9b)	
10.	Total Taxable Hotel/Motel Accommodation Sales (Line 8 less line 9)	
11.	Transient Occupancy Tax Due (.05 x Line 10)	

TAX, PENALTIES & INTEREST

12.	Total Tax Due (Line 7 + Line 11)	
13.	Sales Tax Penalty <i>(Line 7 x 10%)</i>	
14.	Sales Tax Interest <i>(Line 7 x 1.25% x # months late)</i>	
15.	Hotel/Motel Tax Penalty <i>(Line 11 x 5% x # months late – max 10%)</i>	
16.	Hotel/Motel Tax Interest <i>(Line 11 x .67% x # months late)</i>	
17.	Total Taxes and Fees Due (Add lines 12 - 16)	

I declare, under penalty of perjury that to the best of my knowledge, the information provided herein is true, correct and complete. Failure to pay all required transient lodging taxes can result in a city-issued citation and /or fines.

Authorized Signature	Title	Date

Please mail return & remittance to: Alaska Municipal Sales Tax Program (AMSTP) at the address above. Returns may also be emailed to: AMSTP@akml.org