

ALASKA WATER INFRASTRUCTURE FINANCIAL NAVIGATION CENTER



awifnc_support@akml.org



ALASKA
MUNICIPAL
LEAGUE

COLLABORATION

The Alaska Water Infrastructure Financial Navigation Center (AWIFNC) program is based on a collaborative approach to help local governments identify water/wastewater challenges and solutions, build capacity, and develop applications to access infrastructure funding. The program is funded by the USDA and EPA.

AWIFNC's emphasis is on training and technical assistance to help rural, small communities acquire funding through the Clean Water State Revolving Fund (this includes increased and new funding from the Bipartisan Infrastructure Law), and generally improve eligibility for and access to state and federal funding.

TO APPLY

To apply, please provide a Letter of Interest addressing the following:

- Information related to current financials, and challenges that you're working through. Information
- related to utility operations, or challenges to address.
- Information related to Council operations or activities, or challenges to address.

Email the Letter of Interest to awifnc_support@akml.org, and please include your direct contact information for a follow-up conversation.



<https://www.akml.org/awifnc/>

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Any opinions, findings, and conclusions or recommendations expressed in this material are solely the responsibility of the authors and do not necessarily represent the official views of the Rural Utilities Service.

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THE AREAS OF DIRECT SUPPORT AWIFNC CAN PROVIDE:

FINANCIAL SUPPORT AND DEVELOPMENT

- **QuickBooks Assessment** – obtaining the company file, reviewing income, expenses, payroll, classes, accounts payable/receivable, chart of accounts, and more, and making recommendations for areas of improvement and additional support.
- **Payroll** – managing biweekly or monthly payroll systems, processing timesheets, tracking benefit accrual, and processing checks/deposits.
- **Accounts Payable** – managing invoices for accurate and timely payment via check or electronic deposit.
- **Bank Reconciliation** – ensuring that payables and receivables are matched against bank statements for proper accounting.
- **General Ledger** – tracking and producing timely reporting of revenues, expenditure, assets, and liabilities.
- **Budgeting/Reporting** – producing regular budget to actuals, fund balance, balance sheet, and other reports to allow the administrator/manager and council/assembly to act accordingly.
- **Audit and Financial Statement Preparation** – establishing systems that properly document and account for all revenues and expenditures for efficient use in the preparation of financial statements or an audit.

GOVERNANCE SUPPORT AND DEVELOPMENT

- **Council Training** – helping council members understand the connection between financial management and governance, including basic governance, financial structures, and reports linked to the code of ordinances and other special situations.
- **Staff Mentoring** – helping staff understand the connection between financial management and governance including access to AWIFNC during regular office hours, Monday through Friday, 7:00am to 4:00pm for direct assistance.
- **Policies and Procedures** – reviewing existing policies and procedures and helping improve and/or produce new ones.
- **Code of Ordinances** – helping update the code book with formatting, table of contents, indexes, and mentoring the clerk through the adoption process.
- **Asset Management** – Providing opportunities for awareness and training at conferences, symposiums, webinars; and helping council members and staff understand the connection between asset management and fiscal sustainability.
- **Information Sharing** – Providing opportunities for members to connect with state and federal agencies and funding opportunities for water and wastewater infrastructure development, including participation in the Alaska Federal Funding Infrastructure Office Hour.

Alaska Municipal League is committed to ensuring our public involvement processes are available to all persons regardless of race, color, national origin, disability, age, sex or prior exercise of rights or opposition to actions protected under federal non-discrimination laws.